

# Budget Item

**Instructions:**

- To add a Budget Item complete all fields on the page (fields will vary based on Program requirements)
- Once all budget item fields have been completed, click **Save**
  - If errors exist, an error message will be displayed
- To add another Budget Item, click **Add** in the upper right-hand corner of the Budget Item screen
  - Repeat this process until all budget items are added
- To update an existing Budget Item, navigate to the budget item through the Budget Items pop-out menu (on the side navigation menu), select Budget Item, update as appropriate, and click **Save**
- To delete a Budget Item, navigate to the appropriate budget item and click **Delete** in the upper right-hand corner of the Budget Item screen

**Funding Source**

23g MI Kids Back on Track					
Program Number	Project Number	CFDA Number	Starting Date	Ending Date	Fiscal Year
			10/1/2023	9/30/2025	2023

\*Select the appropriate Function Code for this budget item:

119: Summer School

\*Select the Priority Area with Strategy

*Staffing*

Provide a specific description for this budget item. Do not repeat the Function Code description selected in the drop down menu or the heading(s) of the box(es) used below:

4 Teachers to teach Summer School at our Elementary, Middle School and High School in June, July and August 2024. Each program would run for 6 weeks (4 days/week) and (4 hours/day including prep hour) to assist our students with learning loss that they have incurred since COVID.

Enter the dollar amount associated with the budget item. Enter an amount in only one box unless the item is Personnel. Personnel must have both Salaries and Benefits. To enter Capital Outlay, use the link for Capital Outlay.

Salaries	Benefits	Purchased Services	Supplies & Materials	Other Expenses	Total
(1000)	(2000)	(3000,4000)	(5000)	(7000,8000)	
\$19,200	\$7,423	\$	\$	\$	\$26,623

**FTE**

**Hours**

384.00

<b>Flag</b>	<b>Comment</b>	<b>Previous Total</b>	<b>Change +/-</b>
	<i>allowable</i>	\$0	\$0

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*Staffing*

Provide a specific description for this budget item. Do not repeat the Function Code description selected in the drop down menu or the heading(s) of the box(es) used below:

*Partial Staffing for Summer School for 2025 for our Elementary, Middle School and High School to help with learning loss for our students. Six weeks of instruction at 4 days/week at 4/hours per day. This amount we have left would pay for 1 and 1/4 teachers for the program*

Enter the dollar amount associated with the budget item. Enter an amount in only one box unless the item is Personnel. Personnel must have both Salaries and Benefits. To enter Capital Outlay, use the link for Capital Outlay.

Salaries	Benefits	Purchased Services	Supplies & Materials	Other Expenses	Total
(1000)	(2000)	(3000,4000)	(5000)	(7000,8000)	
\$6,066	\$1,265	\$	\$	\$	\$7,331

**FTE**

**Hours**

*128.00*

<b>Flag</b>	<b>Comment</b>	<b>Previous Total</b>	<b>Change +/-</b>
	<i>allowable</i>	<i>\$0</i>	<i>\$0</i>

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23g MI Kids Back on Track					
Program Number	Project Number	CFDA Number	Starting Date	Ending Date	Fiscal Year
			10/1/2023	9/30/2025	2023

\*Select the appropriate Function Code for this budget item:

226: Supervision and Direction of Instructional Staff

\*Select the Priority Area with Strategy

*Staffing*

Provide a specific description for this budget item. Do not repeat the Function Code description selected in the drop down menu or the heading(s) of the box(es) used below:

*Administrator to Supervise and Direct Instructional Staff for Summer School Learning.*

Enter the dollar amount associated with the budget item. Enter an amount in only one box unless the item is Personnel. Personnel must have both Salaries and Benefits. To enter Capital Outlay, use the link for Capital Outlay.

Salaries	Benefits	Purchased Services	Supplies & Materials	Other Expenses	Total
(1000)	(2000)	(3000,4000)	(5000)	(7000,8000)	
\$2,200	\$800	\$	\$	\$	\$3,000

**FTE**

**Hours**

44.00

<b>Flag</b>	<b>Comment</b>	<b>Previous Total</b>	<b>Change +/-</b>
	<i>allowable</i>	\$0	\$0

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23g MI Kids Back on Track					
Program Number	Project Number	CFDA Number	Starting Date	Ending Date	Fiscal Year
				09/30/2025	0

\*Select the appropriate Function Code for this budget item:

271: Pupil Transportation Services

\*Select the Priority Area with Strategy

Student Transportation Needs

Provide a specific description for this budget item. Do not repeat the Function Code description selected in the drop down menu or the heading(s) of the box(es) used below:

*Bussing services provided by North Central Area Schools Bus Drivers, 2 - Routes 4 hours/day for 36 days because the MS/HS building are running 3 weeks different from the elementary school. The pay would be 18.05/hour plus benefits*

Enter the dollar amount associated with the budget item. Enter an amount in only one box unless the item is Personnel. Personnel must have both Salaries and Benefits. To enter Capital Outlay, use the link for Capital Outlay.

Salaries	Benefits	Purchased Services	Supplies & Materials	Other Expenses	Total
(1000)	(2000)	(3000,4000)	(5000)	(7000,8000)	
\$5,199	\$2,009	\$	\$	\$	\$7,208

**FTE**

**Hours**

*144.00*

<b>Flag</b>	<b>Comment</b>	<b>Previous Total</b>	<b>Change +/-</b>
	<i>allowable for summer school</i>	<i>\$0</i>	<i>\$0</i>



# Flagged Budget Items

**Instructions:**

- Flagged Budget Items displays the budget items in detail
- If Flagged Budget Item has been used by the Program Office Reviewer, a flag for allowability of the individual budget item will be displayed in the flag field along with any comments
- Budget Item detail can be accessed by clicking the function code link
- Availability to update flagged budget items is dependent on the flag for the individual budget item and application status:
  - Modifications Required:
    - Recipients must first change the application status to a Modifications in Progress Status
    - Unallowable budget items must be deleted from the budget section
    - Modifications required budget items must be updated appropriately based on comments provided by the Reviewer
    - Approved budget items are locked and will not allow edits
  - Amendment In Progress:
    - All budget items are available to update as allowable by program guidelines

**Flagged Budget Items**

**Entity**

*North Central Area Schools - 55115*

Flag	Comment	Function Code	Description	Salaries	Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other	Total
	<i>allowable</i>	<a href="#"><u>119: Summer School</u></a>	<i>4 Teachers to teach Summer School at our Elementary, Middle School and High School in June, July and August 2024. Each program would run for 6 weeks (4 days/week) and (4 hours/day including prep hour) to assist our students with learning loss that they have incurred since COVID.</i>	\$19200	\$7423	\$0	\$0	\$0	\$0	\$26623

allowable	<a href="#">119: Summer School</a>	<i>Partial Staffing for Summer School for 2025 for our Elementary, Middle School and High School to help with learning loss for our students. Six weeks of instruction at 4 days/week at 4/hours per day. This amount we have left would pay for 1 and 1/4 teachers for the program</i>	\$6066	\$1265	\$0	\$0	\$0	\$0	\$7331
allowable	<a href="#">226: Supervision and Direction of Instructional Staff</a>	<i>Administrator to Supervise and Direct Instructional Staff for Summer School Learning.</i>	\$2200	\$800	\$0	\$0	\$0	\$0	\$3000
allowable for summer school	<a href="#">271: Pupil Transportation Services</a>	<i>Bussing services provided by North Central Area Schools Bus Drivers, 2 - Routes 4 hours/day for 36 days because the MS/HS building are running 3 weeks different from the elementary school. The pay would be 18.05/hour plus benefits</i>	\$5199	\$2009	\$0	\$0	\$0	\$0	\$7208

**Total \$44162**

**Approved Total \$**

**Modifications Required Total \$**

**Unallowable Total \$**