

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Code Red-Lock Down *or*
Code Yellow-Shelter in Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events **EVAC**

Name of Reporting School: North Central Elementary

Date of Drill: 5-16-19 Time drill was held: 2:20 (am/pm) pm

Exact time required to evacuate/shelter/secure: 5:21

Total Participants: 161

Remarks: Students + staff were in compliance. We will look into getting another key to our meeting place.

This report is for emergency drill # _____ for school year 2018-19

Name of person conducting drill: Tony Adams

Title of person conducting drill: Elementary Principal

Signature of person conducting drill: 

Drill was Coordinated With:

Emergency Management Coordinator
Signature & printed name: _____
Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Signature & printed name: _____
Title: _____

OR

Fire (fire chief or designee)
Signature & printed name: _____
Title: _____