

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Code Red-Lock Down **or**
Code Yellow-Shelter in Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North Central Elem.

Date of Drill: Feb. 20, 2020 Time drill was held: 8:35 (am/pm)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 162

Remarks: Principal made a sweep of the entire building, all doors were checked and access was not given.

This report is for emergency drill # 3 for school year 19-2020.

Name of person conducting drill: Jennifer Eichmeier

Title of person conducting drill: Superintendent/Elem. Principal

Signature of person conducting drill: *Jennifer Eichmeier*

Drill was Coordinated With:

Emergency Management Coordinator
Signature & printed name: _____
Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Signature & printed name: _____
Title: _____

OR

Fire (fire chief or designee)
Signature & printed name: _____
Title: _____