

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Code Red-Lock Down *or*
- Code Yellow-Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North Central Elementary

Date of Drill: 10-18-18 Time drill was held: 8:30 (am/pm)

Exact time required to evacuate/shelter/secure: 1 min 35 sec

Total Participants: 147

Remarks: All students and staff were in compliance

This report is for emergency drill # 4 of 11 for school year 2018-19

Name of person conducting drill: Tony Adams

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was Coordinated With:

- Emergency Management Coordinator
Signature & printed name: _____
Title: _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Signature & printed name: _____
Title: _____

OR

- Fire (fire chief or designee)
Signature & printed name: _____
Title: _____