

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Code Red-Lock Down **or**
Code Yellow-Shelter in Place Drill
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: North Central Elementary

Date of Drill: 12/7/17 Time drill was held: 1:55 (am/pm)

Exact time required to evacuate/shelter/secure: 1:30

Total Participants: 209

Remarks: All staff + students were in compliance.

This report is for emergency drill # 6/11 for school year 2017-18

Name of person conducting drill: Tony Adams

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill was Coordinated With:

- Emergency Management Coordinator
Signature & printed name: _____
Title: _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Signature & printed name: _____
Title: _____

OR

- Fire (fire chief or designee)
Signature & printed name: _____
Title: _____