

North Central

JH/HS

2024/2025

Student
Handbook



W3795 US 2 & 41
Powers, MI 49874

STUDENT/PARENT HANDBOOK

WELCOME

The faculty and staff of North Central Area Schools welcome you to what promises to be another exciting school year. Our educators strive for excellence in all they do and we guarantee a solid, well- rounded education for your children.

This handbook is prepared as a guide for students and parents. It is prepared with as much information as possible to help students have a successful education while attending North Central Area Schools. Careful consideration has been given to all areas when compiling this guide. However, it still remains only a condensed guide. The behavior handbook which discusses behavioral expectations for students can be found on the school website. Please do not hesitate to reach out to administration if you have any questions pertaining to the student handbook.

NCA Administration

Mr. Travis Depuydt—Superintendent/Elementary Principal, Ext 101

Mr. Donny Bianco —JH/HS Principal/Athletic Director, Ext 201

Mrs. Lisa Harry—Counselor, Ext 207

Mrs. Amanda Norkoli—Director of Online Learning/At-Risk Coordinator, Ext 213

Mrs. Wendy Granquist—Business Manager, Ext 102

Mr. Matt Wells—Transportation/Maintenance Director, Ext 203

North Central Board of Education

Mr. Chris Fazer—President
Mr. Craig VanEnkevort—Vice President
Mr. Kelly Plunger—Secretary
Mrs. Melissa Mercier—Treasurer
Mr. Matt Bouty—Trustee
Mr. Nathan Fleetwood—Trustee
Mr. Jordan St. John—Trustee

Foreword

This student handbook was developed to answer many of the questions that arise throughout the school year and provide specific information pertaining to Board policies and procedures. This handbook contains important information so please familiarize yourself with the information. If you have any questions that are not answered in the handbook, you are encouraged to reach your teachers or building principal.

Mission Statement

The staff of the North Central Area School District believes that in order to provide a quality education for all children, we must have the cooperation of school personnel with community support. Together we shall provide the skills necessary for developing students intellectually, socially, emotionally and physically. By establishing and maintaining high standards, we hope to develop responsible, productive citizens who will be prepared to meet the challenges of the future.

Equal Opportunity

North Central Area Schools do not discriminate on the basis of race, color, nation origin, sex, age, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. The lack of English language skills shall not be a barrier to admission or participation in the district's programs and activities. North Central Areas Schools does not discriminate in its hiring or employment practices.

McKinney-Vento Act

The McKinney-Vento Homeless Assistance Act, Title X, Part C of the Elementary and Secondary Education Act, requires that schools provide students experiencing homelessness with school access and support their academic success. Families eligible for services must lack a fixed, regular, and adequate nighttime residence. If you feel you may qualify for services under McKinney-Vento, please contact Mrs. Lisa Harry (906-497-5226 Ext 207).

Table of Contents

Section 1: District Policies and Procedures

Attendance: pg. 5
Books and Supplies: pg. 7
Building Hours: pg. 7
Bullying: pg. 8
Cell Phone Policy: pg. 7
Children's Protect Services Investigation: pg. 8
Communicable Diseases: pg. 8
Damage to School Property: pg. 8
School Dances: pg. 8
Dress Code: pg. 9
Driving and Parking: pg. 9
Emergency Contact Information: pg. 9
Immunizations: pg. 9
Student Interviews: pg. 10
Limited English Proficiency: pg. 10
Locker Use: pg. 10
Medication: pg. 10
Public Displays of Affection: pg. 11
Rights of Parents: pg. 11
Sexual Harassment: pg. 11
Search and Seizure: pg. 11
Student Records: pg. 11
Technology: pg. 12
Video Surveillance and Photography: pg. 12

Section II: Academics

Daily Schedules: pg. 13
Course Offerings: pg. 13
Graduation Requirements: pg. 14
Grading System: pg. 14
Exam Exemption: pg. 14
Schedule Changes: pg. 15
Testing Out: pg. 15
Dual Enrollment: pg. 15
Online Program: pg. 16
Hourly Online Policy: pg. 16
Personal Curriculum: pg. 17
Homework and Missing Work: pg. 17
Assessments: pg. 17
Students with Disabilities: pg. 18
Academic Integrity: pg. 18

Section III: Student Clubs, Activities, and Athletics

Athletics: pg. 19
Extracurricular Activities: pg. 19
Fundraising: pg. 19
Student-Initiated Non-Curricular Clubs: pg. 20

Section I: District Policies and Procedures

Attendance

1. Definition of Absences

A student is absent when he or she is not in attendance in a class or is more than 10 minutes late for the start of class. They must be present for the majority of the class period or they will be considered absent.

- a. **Excused:** Any absence MUST BE documented by a note or phone call from a parent or guardian on or before he/she returns to school.
- b. **Unexcused:** An absence is unexcused if the student does not provide documentation with a note or phone call from the parent or guardian the morning that he or she returns to school.
- c. **Suspended:** Any absence resulting from an in-school or out- of- school suspension for disciplinary reasons, will prevent a student from participating in any extracurricular activities on the date of the suspension.

2. Requirements of a Student When Returning to School

Documentation must be given to the office stating the reason for the absence via note or phone call. If 24 hours have passed since the absence, it will be deemed unexcused.

3. Age of Majority—18 Years Old

Students who are at least eighteen (18) years old can excuse their own absences or release themselves from school. In the event of the latter, students must check out of the office at the time of self-release. Students to whom this rule applies are reminded that school policy forbids them from entering or operating any vehicle during the school day without prior consent from school administration.

Closed Campus—applies to students in grades 6-12, North Central Area Schools operates as a closed campus, meaning, barring extreme circumstances and express permission from the administration, students may not return for the remainder of the school day once they have exited our campus. This rule holds true even for those students who are of the age of majority as indicated in item 3 above.

4. Excused Absence Make-up

- a. Normal make-up time is equal to the time absent.
- b. Students are responsible for seeing teachers to determine what make-up work needs to be completed and handed in.
- c. Extenuating circumstances will be considered relating to make-up work and time allowed.

5. Five (5) MAXIMUM ABSENCES PER Marking Period

- a. After five (5) absences in any one class the student will be referred to the attendance committee
- b. Parents will be notified by letter on the occurrence of excessive absences of a student during a semester.
- c. A student who is suspended from school for a disciplinary problem for any number of days will have that number charged against the total of five (5) days permitted in this policy.
- d. It is extremely important that students realize and understand that the five (5) days of absence built into the attendance policy are not to be considered as approved days to skip classes, but rather, they should be used only as sanctioned by the policy.
- e. Seniors will be allowed two “college visits” their senior year that will not count against their five absences. College visitations should be completed by the month of April, and the student must make the arrangements through the office at least one week prior to the visitation. The student must also provide proof of the college visitation. (Program, letter from registrar’s office, etc...)

***In extenuating circumstances, administrative discretion can be used regarding attendance matters.**

6. Skipping School

- a. If you are in school and must leave for any reason, you must first check out in the office. Failure to do so will result in being marked unexcused for your absence. Also, you must have permission in the form of a note or a phone call from a parent or guardian before leaving the school. You will not be allowed to leave without such permission.
- b. Failure to report to class is considered skipping.
- c. Consequences for skipping school (besides the Unexcused absences):
 - ❖ 1st Offense: 3 lunch detentions
 - ❖ 2nd Offense: One in-school-suspension
 - ❖ 3rd Offense: Three days in-school suspension and meeting with parents
 - ❖ 4th Offense: Students must attend a meeting with the school disciplinary committee.

7. Tardiness

- a. Students must be in their assigned rooms when the bell sounds to class. Records will be kept indicating the number of times a student is recorded as tardy in each of his/her classes.
- b. Students arriving less than ten (10) minutes late for class or leaving with less than ten (10) minutes remaining will be considered tardy. Excesses of these times will be considered absences.
- c. Consequences for excessive tardiness:

- ❖ Three (3) tardies = one (1) unexcused absence.
- ❖ Four tardies = One Saturday school or In-School suspension

8. Saturday School

Any student that misses more than five days per marking period will be required to attend Saturday School to make up hours. Any student who does not make up hours as a result of chronic absenteeism will not receive report cards. Saturday Schools will be held once a month during the school year. Failure to attend Saturday School will result in an in-school-suspension.

*Doctor appointments will not count against a student's absences if proper paperwork is provided to the office.

Books and Supplies

The district will provide free instruction to all students and will not charge a fee for materials necessary to complete required or elective classes. A teacher may provide a list of suggested materials that students and parents may purchase. Purchasing materials is voluntary and not required for curricular activities.

It is the responsibility of the student to take care of district provided materials. The district reserves the right to assess fees to repair or replace District property that is lost, damaged, stolen, returned in a different condition, or not returned on time.

Building Hours

Students will not be allowed in the building before 7:20 AM. All doors will remain closed until that time. Also, barring participation in extracurricular activities or prior approval from an administrator, no student shall remain in the building after 3:30 PM. Any student who takes measures to prevent a door from locking, such as propping a door open, may face disciplinary action up to suspension.

Bullying

All types of student-on-student bullying, including cyber-bullying, without regard to subject matter or motivation, are prohibited. Please refer to the district's anti-bullying policy [POLICY \(5517.01\)](#) for additional information.

Cell Phone Policy

Student use of personal electronics such as: cell phones, tablets, smart watches, headphones, and laptops are prohibited during class time. Upon entry into each classroom, students are required to power off their electronic devices and place them into school provided holding containers. Students that are found to be in violation of the personal electronics policy will have their devices turned into the main office where they will need to be picked

up by parents or guardians. Additionally, students found to be in violation of the personal electronics policy, will be required to attend Saturday School.

Teachers may allow students to use electronic devices for educational purposes if approval has been granted by the building principal. Students may be granted permission to use personal electronic devices as the result of an existing IEP, or medical condition, by the building principal.

Children's Protective Services Investigations

The district will cooperate with Children's Protective Services (CPS) during an investigation of suspected child abuse or neglect. Cooperation may include allowing CPS access to a student without parent consent if CPS determines access is necessary to complete the investigation or prevent abuse or neglect. As a matter of law, the identity of an individual who makes a report of suspected child abuse or neglect is confidential and will not be disclosed. All school employees are mandatory reporters.

Communicable Diseases

The district, in conjunction with local health department officials, may exclude students who:

- Are suspected of having a communicable disease until a physician or local health department official determines the student is no longer a risk; or
- Lack of documentation of immunity or are otherwise considered susceptible to a communicable disease until the local health department officials determine the risk of spreading the disease has passed.

Communicable diseases include, but are not limited to, diphtheria, scarlet fever, strep infections, whooping cough, mumps, measles, rubella, COVID-19, and other conditions indicated by the local and state health departments. Any removal will be for the contagious period or as directed by the local health department.

Damage to School Property

Students who damage school property intentionally or unintentionally may be subject to discipline and required to pay to replace or restore the property.

Dances

Rules for School Dances:

1. All dances must be held on Friday or Saturday Evening
2. All guests that are not students at North Central Area Schools must be approved by the building principal 5 days prior to the day of the dance. No students more than one year removed from high school will be allowed to attend dances.
3. All student handbook rules apply to after school activities.
4. If you leave, you may not re-enter

Dress Code

In general, clothing should be clean and appropriate for the climate and the situation. Student dress, hair style, make-up, cleanliness, or personal appearance that is a threat to the safety, health, or welfare of others; violates any statute, or the dress code policy; or substantially disrupts the education environment or that school officials reasonably forecast will substantially disrupt the educational environment, is grounds for remedial or disciplinary action. The final decision in any situation involving inappropriate attire rests with the building administrators.

Students who are dressed inappropriately will be asked to change their clothing immediately. If necessary, parents will be called to bring appropriate clothing, students can use extra clothing provided by the district, or the student may be sent home to change. Repeated dress code violations may result in more severe consequences.

To view the district's dress code policy please refer to [POLICY \(5511.01\)](#)

Driving and Parking Personal Vehicles

Student driving and parking on district property is a privilege, not a right, and may be revoked at any time. Students that drive to school must adhere to the following rules:

1. Parking permits must be obtained from the office prior to bringing your vehicle to school.
2. Students may not sit in, move, or be around their vehicles during the school day without permission from administration.
3. Students may not drive carelessly or with excessive speed on school grounds.
4. By driving to school and parking on school grounds, students and parents consent to having that vehicle searched when school officials have reasonable suspicion that a search will reveal a violation of school policy or law.
5. Students that are caught leaving campus during the school day without permission will be subject to disciplinary action and loss of driving privileges as deemed by building administrators.

Emergency Contact Information

Parents and/or guardians, must provide emergency contact information for each student enrolled in the district. The information should be turned in at the beginning of each school year and parents must promptly notify the school if changes to the information occur throughout the school year.

Immunizations

For a student entering the district or entering 6th grade, a parent must provide the office with a certificate stating that the student has received at least one dose of an immunizing agent against each disease specified by the Michigan Department of Health and Human Services or provide documentation of an applicable approved exemption.

The parent, and/or guardian, must provide the certificate at the time of registration, or no later than the first day of school. A parent of a student that has not received all immunizations must provide the district an updated immunization certificate demonstrating that the immunizations have been completed as required by the MDHHS. The updated certificate must be provided within 4 months of the student entering the district for the first time or upon entering 6th grade. The district will not permit a student to attend school unless the parent provides evidence of immunizations or exemptions consistent with NEOLA [policy 5320.01](#).

Student Interviews

Law enforcement officers may be called to the school at the request of school administration. Students may be questioned by law enforcement consistent with NEOLA [policy 5540](#). Students may be questioned by school officials at any time, without parent notice or consent, consistent with the district's obligation to maintain a safe and orderly learning environment.

Limited English Proficiency

Limited proficiency in English should not be a barrier to a student's equal participation in the district's instructional or extracurricular programs. Those students identified as having limited English proficiency will be provided with additional support and instruction to assist them in gaining English proficiency and in accessing the educational and extracurricular programs offered by the district.

Locker Use

Lockers are district property and may be made available for student use. Lockers are assigned to students on a temporary basis, and district administration may revoke a student's locker assignment at any time. The district retains ownership of lockers notwithstanding student use.

Students have no expectation of privacy in their lockers. Please refer to NEOLA [policy 5771](#) for information pertaining to the search of student lockers.

Medication

Whenever possible, parents, and/or guardians, should arrange student medication schedules to eliminate the need for administration of medication at school. When a student requires prescription or over the counter medications the following procedures need to be followed:

- The student's parent or guardian must annually complete a consent form in the district office.
- The building administrator will request the exact amount of needed medication to be stored at school.
- The district will notify the parents of any observed adverse reaction to the medications.

For additional information please refer to NEOLA [policy 5330](#).

Public Displays of Affection

Students may not engage in public displays of affection that are disruptive to the school environment or distracting to others.

Rights of Custodial and Non-Custodial Parents

Unless a parent has provided the district with a court order that states otherwise, the district will treat each parent, regardless of custody or visitation rights, the same as to accessing student records, meeting and conferring with district personnel, visiting a child at school, and transporting a child to or from school. The district is not responsible for enforcing visitation or parenting time orders.

Sexual Harassment

Any person who witnesses an act of sexual harassment is encouraged to report it to a district employee. No person will be retaliated against based on any report of suspected sexual harassment or retaliation. A person who has been the subject of sexual harassment or retaliation may report that behavior to the district's Title IX Coordinator, Mr. Travis Depuydt (906)-498-7737 Ext 101 tdepuyd@ncajets.org). For more information regarding sexual harassment please refer to NEOLA [policy 2264](#).

 [NCA Title IX Information.pdf](#)

Search and Seizure

To maintain order and discipline in school and to protect the safety and welfare of others, school authorities reserve the right to search a student or the student's personal belongings as permitted by law and may seize any illegal, unauthorized, or contraband materials discovered in the search.

School officials may use canines, metal detectors, wands, or other tools to conduct searches. A student may be searched whenever a school official has reasonable suspicion that the student is in possession of illegal or unauthorized materials. For more information please refer to NEOLA [policy 5771](#).

Student Educational Records

The district may collect, retain, use, and disclose student educational records consistent with state and federal law. Please refer to NEOLA [policy 8330](#) for an overview of the district's collection, retention, use, and disclosure of student records.

Parents, and/or guardians, may inspect and review their minor's educational records, regardless of custody status, unless a court order specifies otherwise. A student that is 18 years or older may also inspect and review educational records.

Right to Request Explanation

A parent of an eligible student may request, in writing, an explanation or interpretation of a student's educational records. School officials will respond to any reasonable request.

Right to Request Amendment

A parent or eligible student may request that a student's educational records be amended if the parent or student believes that the record is inaccurate, misleading, or otherwise in violation of the student's privacy rights as explained in NEOLA [policy 8330](#).

School officials may disclose "directory information" without the prior written consent of a parent or eligible student unless the parent or student specifically notifies the district that the parent or eligible student does not consent to the disclosure of directory information. Please notify the office if you do not wish to disclose directory information.

Technology

Use of district technology is a privilege, not a right. Students are expected to use district issued devices, and resources, for educational purposes only. Students that violate district policies pertaining to technology may have their privileges terminated or be subject to discipline per the NCA discipline policies.

Video Surveillance and Photographs

The district may monitor any district building, facility, property, bus, or vehicle with video recording equipment other than areas where a person has legally recognized and reasonable expectations of privacy such as restrooms and locker rooms. Except in those areas, individuals should have no expectation of privacy.

The district reserves the right to use video recording to assist in lawful investigations, student discipline, or school based investigations. Students are prohibited from using recording devices on school property unless otherwise authorized by administration.

Section II: Academics

Daily Schedules 2024-2025

1st hour: 8:05- AM - 9:15 AM
2nd hour: 9:19 AM - 10:19 AM
3rd hour: 10:23 AM- 11:23 AM
4th hour (HS): 11:27 AM - 12:27 AM
4th hour (JH): 11:57 AM- 12:57 PM

Lunch: (JH) 11:23 AM - 11:53 AM
Lunch: (HS) 12:27 PM- 12:57 PM
5th hour: 1:01 PM - 2:01 PM
6th hour: 2:05 PM - 3:00 PM

Course Offerings (2024-2025)

English:

English 9
English 10
English 11
English 12

Math:

Algebra 1
Algebra 2
Geometry
Pre Calc/Trig
Math 12
Calculus
Physics

**For a list of our online program
course descriptions, please visit:**

[https://www.imaginelearning.com/
media/pdf/EDG-Course-Catalog.p
df](https://www.imaginelearning.com/media/pdf/EDG-Course-Catalog.pdf)

Science:

Biology
Environmental Chemistry
Chemistry
Forensic Science
Physical Science
Earth Science
Physics
Lab Science
Human Biology

Social Studies:

Government
US History
World History
Global Issues
Economics/Finance
Political Science

Foreign Language:

Spanish 1

Health/PE

Health
Physical Education
Weightlifting

Electives:

Art
CAD
English Enrichment
Tech Ed
Welding
Woods
School to Work
STEM

Dual Enrollment:

Bay College

Graduation Requirements

Michigan Merit Curriculum Requirements:

English: 4 credits

Mathematics: 4 credits (students must have a math experience during their senior year)

Science: 3 credits

Social Studies: 3 credits

Health/PE: ½ credit for PE and ½ credit for Health

Fine Arts: 1 credit

Foreign Language: 2 credits (students can substitute a fine arts or approved CTE class credit for one foreign language credit)

Total = 18 credits

In addition to the 18 credits required by the state of Michigan, the North Central Board of Education requires students take an additional 3 elective credits to satisfy district requirements.

Grand Total = 21 credits

Grading System

1. The standard system is used:

A = 100-94%	A- = 93-90%	B+ = 89-87%	B = 86-84%
B- = 83-80%	C+ = 79-77%	C = 76-74%	C- = 73-70%
D+ = 69-67%	D = 66-64%	D- = 63-60%	F = 59-0%

2. Semester grades will be final and recorded on the permanent records.
3. Grade point average will be determined using a 4.0 scale.
4. Class rank for graduating students will be computed on the basis of seven semesters of high school work.
5. Semester exams will be given at the end of the second and fourth marking periods and account for 20% of the semester grade.

Semester and Final Exam Exemption

All students in grades 9-12 are required to take exams in all classes on the scheduled day and time unless an exemption is granted from the classroom teacher as follows: **Students in grades 6-12 who earn a cumulative**

semester grade of 85% or higher in any individual class **and** accumulate no more than three absences in the same class for the semester will be exempt from taking an exam in that class. Note that three tardies equals one absence and even one tardy over the allotted three absences will prohibit an exemption.

Any student who has two or fewer absences, and no tardies, in all classes will be exempt from one exam of their choosing.

A student that benchmarks on PSAT, SAT, or M-STEP for a content specific test will be exempt from semester exams as long as they are passing all of their courses.

Schedule Changes

The dropping and/or adding of classes at the junior high and high school levels must be done so within 1 week of the beginning of the semester. A student must have the class change slip signed by both the applicable teacher and building administrator. Administrators reserve the right to change student schedules outside of this window if necessary.

Testing Out

According to the Michigan Merit Curriculum Law, Section 380.1278(a)(4)(c), “a school district or public academy shall grant a student credit if the student earns a qualifying score, as determined by the department, on the assessments developed or selected for the subject area by the department or the student earns a qualifying score, as determined by the school district or public school academy, on 1 or more assessments developed or selected by the school district or public school academy that measure a student’s understanding of the subject area content expectations or guidelines that apply to the credit.”

*A student must formally request the opportunity to test out, prior to the start of the academic year, with the building principal. Students must obtain a minimum of score 80% on a district provided assessment in order to be awarded credit.

Dual Enrollment

North Central Area Schools is proud of the partnership we have established with Bay College to offer online college courses to our students. Students are eligible to take up to 10 courses throughout their high school careers at no cost to the student. The following requirements apply to those interested in dual enrollment opportunities:

1. Application and admission to the postsecondary institution are the responsibility of the student through the NCA guidance office.
2. College credit earned under this policy section shall be based on the college's requirements. High school credit earned is based on a passing grade.
 - a. **Note: A student may elect to have a college course count for both college and high school credit or just college credit prior to the start of the course.**

3. Computation of high school credit for postsecondary institution coursework will be based on the following formula: Half credit of high school will be granted for each college course passed.
4. Upon validation from the issuing postsecondary institution, the student's credit and grade will be recorded on the student's high school transcript. The grade earned by the student shall be included in the computation of the student's high school grade point average and class rank if the student elects to have the course count for high school credit.
5. Tuition for the course(s) will be paid by the school district for eligible students only in accordance with the requirements of the Postsecondary Enrollment Options Act.
6. Students choosing to dual enroll must maintain a full time student status at North Central High School.
7. Student's choosing to dual enroll must attend a weekly check-in meeting with the dual enrollment supervisor. Students may be required to remain in the school building to complete coursework. The following guidelines will be used to determine these requirements:
 - a. Students with a current grade of A or B will be permitted to leave school within the allotted course time during the school day if the college schedule allows for it.
 - b. Students with a current grade of C will be required to remain in the school building to complete coursework for two days following the weekly meeting or until the student's grade improves.
 - c. Students with a D or lower will be required to remain in the school building to complete coursework for the remainder of the week or until the student's grade improves.
8. If a dual enrolled student chooses to leave the school building during school hours and does not have a class for the remainder of the day, the student is not permitted to return to the building until after classes are no longer in session.
9. Failure to meet the requirements of the dual enrollment policy may result in a student being unable to continue in the dual enrollment program.

*Components of this policy may be subject to administrative discretion.

Please see the dual enrollment coordinator, Amanda Norkoli, to view the dual enrollment contract or if you have any questions.

Online Program

North Central Area Schools currently offers a full-time online program. The Edgenuity program database is used for course structures, but classes are taught/monitored by North Central teachers. Eligible students are still able to participate in CTE or dual enrollment classes if desired. Online students will receive the same diploma and class credits as in-person students as well as be included in the class ranking system. For more information, please refer to the FAQs page linked on the NCA website or contact the High School Office.

Hourly Online Learning Policy

Students not currently enrolled in the full-time North Central Area Schools Online Program are not permitted to enroll in individual online classes. Administration will make every effort to adjust student schedules accordingly so that graduation requirements are met in a timely manner. Student schedules may include Credit Recovery classes. Exceptions permitting students to enroll in individual online classes will be granted by an administrative team on a case-by-case basis.

Personal Curriculum

For some students it may be appropriate to modify the requirements set forth by the Michigan Merit Curriculum (MMC) through the implementation of a personal curriculum. A personal curriculum is a tool that is provided for in the Michigan law 380.1278a and 380.1278b that allows specific modifications to be made to certain requirements of the Michigan Merit Curriculum in order to individualize the rigor and relevance of the educational experience. A personal curriculum may be requested for one of the following reasons:

1. A student that demonstrates the need for modification to the Algebra II requirement of the MMC. The student must complete 2 credits of math (including or equivalent to Algebra 1 and Geometry) before requesting a personal curriculum to modify the Algebra II requirement.
2. A student with an IEP demonstrates the need for modification to facilitate access to and/or demonstration of proficiency in MMC content.
3. A student who transfers from a school outside of Michigan or from a non-public school to a public school after completing the equivalent of two years of high school and demonstrates the need for modification to the MMC based on previous academic experience.
4. A student that demonstrates the need to modify Social Studies, PE/Health, and/or Visual, Performing, and Applied Arts in order to take credits beyond those required in the areas of Math, ELA, Science, and/or world languages. The student must earn 2 credits in Social Studies, including 0.5 credit in Economics before requesting a personal curriculum to modify the Social Studies requirement.

To request more information about a personal curriculum please contact Mrs. Lisa Harry.

Homework and Missing Work

Homework is used as a way for students to demonstrate content mastery in the classroom. The time requirements and frequency of homework assignments will vary depending on a student's teacher, ability, and grade level.

Late Work: Students are expected to turn in their homework on the designated due date set by their teachers. In the event of an excused absence, the student will have one day for each day they were absent to make up the work for full credit. Credit earned for work turned in after the allotted make-up time will be at the discretion of the classroom teacher.

Assessments

All students enrolled at North Central Area Schools are required to take state-mandated assessments. Additionally, students will be required to take local assessments as determined by the administration. Below is the assessments that students will take at each grade level:

- 6th grade: Michigan Student Test of Educational Progress (M-STEP) and local assessments.

- 7th grade: Michigan Student Test of Educational Progress (M-STEP) and local assessments.
- 8th grade; PSAT 8, M-STEP, and local assessments.
- 9th grade: PSAT 9 and local assessments.
- 10th grade: PSAT 10 and local assessments
- 11th grade: SAT, M-STEP, ACT Workkeys, and local assessments.
- 12th grade: local assessments.

Students with Disabilities

Eligible students under the Individuals with Disabilities Act (IDEA) and Section 504 of the Rehabilitation Act are entitled to a free and appropriate public education. The district will follow state and federal law, and applicable rules and regulations in identifying, locating, evaluating, and educating students with disabilities.

A parent, or guardian, who believes that their student might be eligible for special education services, or accommodations, due to a disability or suspected disability should contact the Special Education Coordinator.

Academic Integrity

North Central Area Schools is committed to providing an atmosphere that values truth, integrity, personal accountability, and respect for the rights of others. To this end, academic dishonesty is strictly prohibited.

Student Expectations for Academic Honesty:

- Students must conduct themselves according to the highest standards of personal integrity.
- Students will not use dishonest methods to fulfill academic obligations
- Students will not obtain or assist others in obtaining credit for work which is not their own.

Students that are caught cheating will be subject to potential disciplinary action as outlined

Section III: Student Clubs, Activities, and Athletics

For the 2024-2025 school year, the district offers the following student clubs, activities, and athletics:

Athletics

High School Football
High School Basketball-Boys/Girls
High School Volleyball
High School Track- Boys/Girls
Cheerleading
Baseball
Wrestling- Boys/Girls
Cross Country- Boys/Girls
Junior High Basketball-Boys/Girls
Junior High Track-Boys/Girls

Clubs

High School Quiz Bowl
Junior High Quiz Bowl
NHS
Robotics

Extracurricular Activities

Participation in extracurricular activities is a privilege, not a right. Students must adhere to the guidelines set forth in the student handbook, code of conduct, and athletic handbook in order to be eligible for participation in extracurricular activities. Failure to meet these requirements may result in an inability to participate in extracurricular activities.

Fundraising

Athletic teams, and clubs, are allowed to organize one fundraiser per year to help offset expenses that accrue throughout the year. Fundraising activities must be approved by administration prior to taking place. Please contact your building principal for more information.

Student-Initiated Non-Curricular Clubs

Students may voluntarily form clubs that are not related to the school curriculum to promote activities unrelated to curriculum. Students looking to form a club must meet with the building principal and submit a formal request, in writing, detailing membership, potential costs, and proposed meeting times. The proposed club may not refuse membership to a student based on any protected classification under state or federal law.

Please contact administration with any questions you may have pertaining to the student handbook.