

**NORTH CENTRAL AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING**

TIME: Tuesday, November 21, 2017 at 6:30 p.m. C.S.T., North Central Elementary School Library, Hermansville, MI 49847

- A. Meeting called to order by Vice-President, Klara Grondine at 6:30 p.m.
- B. Pledge of Allegiance/Roll Call:

Roll Call: **PRESENT:** Kelly Plunger, John Johnson, Jessica Naser, Klara Grondine, Nick Hanchek, Superintendent: Bruce Tapio, Board Appointed Secretary: Wendy Granquist, Maint./Transp./Custodial Working Supervisor: Brett Harter, Elementary Principal/Athletic Director: Tony Adams

TARDY: None

ABSENT: Craig VanEnkevort, Ray Luft

- C. Motion by Mr. Hanchek, supported by Mrs. Naser to approve the consent agenda. Motion carried, 5-0.
 - 1. Athletic Director's Report – see attached.
 - 2. Maintenance Director's Report – see attached.
 - 3. Elementary Principal's Report – see attached.
 - 4. Superintendent's/MS/HS Principals Report – see attached. Bruce also reminded the board about his evaluation for December board meeting.
 - 5. Correspondence: None.
 - 6. Motion by Mr. Hanchek, supported by Mr. Johnson to approve the October 24, 2017 Board Meeting Minutes. Motion carried, 5-0

D. Submitted Bills:

1. Motion by Mr. Plunger, supported by Mrs. Naser to approve the submitted bills for November. General Fund = \$48,136.12 and Activity Fund = \$9,628.71. . Motion carried, 5-0.

E. Motion by Mr. Hanchek, supported by Mrs. Naser to approve the agenda. Motion carried, 5-0

F. Correspondence: None.

G. Public Comments: None.

H. Public Comments on Agenda Items: None.

I. Action Items:

1. Motion by Mrs. Naser, supported by Mrs. Grondine to accept the New and Revised NEOLA Policies as written. Motion carried, 5-0.
2. Motion by Mr. Hanchek, supported by Mr. Johnson to approve Miss Kailee Kovach as the Robotics Club Advisor for the 2017-2018 school year. Motion carried, 5-0.


K. Board Discussion: Mrs. Naser brought up a Yearly Family Pass and pros and cons of the district having one. Mrs. Grondine brought up the weight room and the use of it by graduated kids – possibility of cameras on the stage, weight room, corridor and hallway. Discussed QWL and a discussion by them of SUB Folders to make it more welcoming for substitute employees. The board also discussed MDE Grant for CTE Monies, Hannahville Grant that Mr. LaBonte obtained. Consideration of the Junior High and their participation in MHSAA. Discussed the teacher contract being up 6-30-17. Klara & Jessica are signed up for the ISD Workshop on 12/4/17. December 6, Board Workshop and December 20, Regular Board Meeting at 7:30 after the Christmas Program.

L. Closed Session: None.

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- M. Motion by Mr. Plunger, supported by Mrs. Naser to adjourn at 8:00 p.m.
Motion carried, 5-0.

Respectfully submitted,



Jessica Naser, Secretary

Athletic Director Board Report 10/21/17

We have officially transitioned from the Fall Sports Season to the Winter Sports Season. Boys and Girls Basketball practices have begun. It appears we have solid numbers so far.

The High School Gym floor has been refinished and looks great!

All of the Fall Sports coaches have been evaluated (with the exception of Lynn Britton). I completed the NCA Coaches Evaluation Form and created a Self Evaluation Form for each coach. When these forms were completed, I met with each coach individually to go over their evaluation / self evaluation forms. I believe everyone benefitted from this interaction. I found the conversations to be positive.

The Fall Sports coaching positions have been posted. I have received several letters of interest / application.

The Junior High Girls' Basketball team was awarded 1st Place in the Little Cedar River Conference (tied with Bark River).

The Junior High Boys' Basketball season is underway. Both teams are off to a strong start. Over the course of the last couple months, we did have a situation arise concerning Junior High Basketball and the movement of a player(s) from 7th grade to 8th grade. After several meetings, including a meeting with the Athletics Policy Committee, we were able to compromise in light of the fact that we did not have a policy in the handbook. I was impressed with the amount of respect shown by all throughout the process. However, this situation may have foreshadowed the need for a policy in the handbook.

High School Girls Basketball games will begin next week with the boys starting the week after the girls.

Maintenance and Transportation Report

The boiler is up and running. Other than a few leaks in the registers all is well.

Busses are good but we will have to replace some tires in the near future.

Thanks to Darla for scrubbing all the bleachers.

The water is off and drained from the concession stand.

Brett Harter
11/20/17

Elementary Board Report 11/21/17

The first round of teacher observations has been completed. The goal is to have all of the Pre-Inquiry Meetings finished by Thanksgiving. The process of observing / evaluating our staff is ever evolving. We are currently working on a document to assist in this process. The document will focus on the dimensions of Purpose and Assessment with the latter being an area of focus for our building. The goal of this entire process is to move the level of our practice forward. We are using staff meetings, resources, observations, and personal conversations to move in a direction that I believe will be beneficial to all stakeholders. Our staff is extremely hard working and totally invested in the process of educating our students.

We currently have several programs that have begun in the elementary. The Big Sisters Mentor program has begun along with a Fire Safety program for our Kinders and 2nd Graders. A nutrition program is also in the process. The Smiles on Wheels program is also scheduled for the elementary building.

Our Halloween Parade was a huge success!

Parent - Teacher Conferences saw a tremendous amount of participation and was well organized by our staff. I did not see parents waiting around for an inappropriate amount of time.

Our School Improvement Team (SIT) has been working hard to complete our building requirements. Our team has also attended and will continue to attend professional development provided by the ISD.

We held our first Quarterly Awards Program in the elementary on Monday. The program provides us with the opportunity to recognize a "Student of the Quarter" for each grade level class along with two "Outstanding Effort" students in each class. Book It winners will be recognized in the lower elementary and Honor Roll students will be recognized in the upper elementary. All award recipients will receive a certificate. Parents / guardians and the public were welcome to attend. The purpose of this program is not only to recognize the award winners, but to also demonstrate the positive characteristics that go into winning these awards to the entire student body. Over time, I hope to see this program grow and flourish.

November 13, 2017

Superintendents/Principals Report

Hello,

The NEOLA Policies you already have will be discussed at length with the NEOLA Rep on November 28, 2017. Mr. Vaara and I will complete our review on the new and revised policies. If you have any questions or comments you would like clarified or discussed please send them to me and I will work on getting the answers to your questions. Approval of the policies will be at the December meeting.

As of right now the December Board meeting will be on Wednesday, December 20, 2017. We will be at the High School Library starting at 6:30 pm. Rescheduling the Regular Board meeting for Wednesdays will be on the agenda f at the Reorganizational Board Meeting in January. It looks like Wednesday, January 3, 2018 will be the date for that meeting. It will be in the High School Library at 6:30. During this meeting the Board seats will be voted on by the Board. President, Vice-President, Secretary and Committee Members will be decided on by all of you.

Because none of the staff was interested in the Robotics Advisor position I contacted the First Robotics people who in turn contacted Bay Community College to see if one of their students would be willing to advise our students in Robotics. We have a person willing to do so. Her name is Kailee Kovach. I believe she is studying to become a Chemical Engineer. Our own graduate, Charlie Kleiman, is going to assist.

Teacher evaluations are going well. The conversations created because of the feedback has encouraged some teachers to adjust the approach and delivery of the subject. The walkthroughs are lasting 25 to 30 (instead of 15) minutes which I adjusted to get a better look at what goes on in the teachers classroom. It does make a difference.

Systems Control from Iron Mountain extended a huge Thank you to the District for allowing them the space to hold a job fair on the 9th. By all indications it was successful.

The Benefit for Kathy Lane (a victim of cancer) is scheduled for Saturday, December 2, 2017. The use of the gym was requested and granted. The floor will be protected by the tarps we have for such occasion.

Wednesday is Opening Day, a U.P. major holiday. If you hunt please be careful and wear some bright orange while you are in the woods. Good luck and shoot straight. I will be using a couple of Vacation Days to see if I can still shoot straight. Jeff Brockdorf will be in the office for me.

November also brings Thanksgiving. I hope ALL of you enjoy the time with family and friends!

Bruce