

**NORTH CENTRAL AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING**

TIME: Wednesday, August 15, 2018 at 6:30 p.m. C.S.T., North Central Middle/High School Library, Powers, MI 49874

- A. Meeting called to order by Vice-President, Klara Grondine at 6:31 p.m.
- B. Pledge of Allegiance.

Roll Call: PRESENT: Kelly Plunger, Ray Luft, Jessica Naser, Klara Grondine, Brad Eichmeier, Superintendent: Bruce Tapio, Board Appointed Secretary: Wendy Granquist, Elementary Principal/Athletic Director: Tony Adams, Maint/Transp./Custodial Working Supervisor: Brett Harter

TARDY: None

ABSENT: Nick Hanchek , Craig VanEnkevort

- C. Consent Agenda: (Below)
 - 1. Athletic Director's Report – see attached.
 - 2. Maintenance Director's Report – see attached.
 - 3. Elementary Principal's Report – see attached.
 - 4. Superintendent's/MS/HS Principals Report – see attached.
 - 5 Correspondence - none.
- D. Motion by Mrs. Naser, supported by Mr. Plunger to approve the consent agenda. Motion carried, 5-0.
- E. Approval of Board Meeting Minutes:

Motion by Mrs. Naser, supported by Mr. Eichmeier to approve the July 18, 2018 Regular Board Meeting Minutes, the August 1, 2018 Special and Closed Session Meeting Minutes. Motion carried, 5-0.

- F. Motion by Mrs. Naser, supported by Mr. Plunger to approve payment of the August submitted bills (2017-2018 General Fund for \$39,093.00) 2018-19 General Fund of \$10,704.06 and Activity Fund Bills of \$512.00. Motion carried, 5-0.
- G. Motion by Mrs. Naser, supported by Mrs. Grondine to approve the agenda. Motion carried, 5-0.
- H. Public Comments: None
- I. Action Items:
 - 1. Motion by Mr. Plunger, supported by Mrs. Naser to approve the Milk/Bread bids as presented. See Attached. Motion carried, 5-0.
 - 2. Motion by Mrs. Naser, supported by Mrs. Grondine to approve the 2018 Certification of Taxes set at 18 mills non-homestead and 2.17 mills on district debt. Motion carried, 5-0.
 - 3. Lots of discussion on schedule. Meeting with parents "Open Forum" on Tuesday, August 21 at 5:00 p.m. in regards to scheduling/staffing. Motion by Mrs. Naser, supported by Mr. Eichmeier to approve the Middle/High School Class Schedule for 2018-2019 school year. Motion carried, 5-0.
 - 4. Motion by Mrs. Grondine, supported by Mr. Eichmeier to approve the 2018-2019 NCAS Student Handbook as presented. Motion carried, 5-0.
 - 5. Motion by Mrs. Grondine, supported by Mr. Plunger to table the approval of the technology bid. Motion carried, 5-0.
 - 6. Motion by Mr. Plunger, supported by Mr. Eichmeier to hire Miss Taylor Granquist as the Cheerleading Advisor for the 2018-2019 school year. Motion carried, 5-0.
 - 7. Motion by Mr. Plunger, supported by Mrs. Grondine to approve the Elementary School Student Handbook for the 2018-2019 school year. Motion carried, 5-0.
 - 8. Motion by Mrs. Naser, supported by Mr. Eichmeier to approve the Athletic/Activity Handbook for the 2018-2019 school year. Motion carried, 5-0.

9. Motion by Mr. Plunger, supported by Mrs. Naser to table the business manager position. Motion carried, 5-0.

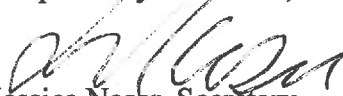
- J. Public Comment: Mrs. Vicki Snyder gave Mrs. Darla Kleiman public recognition of the looks of the school building. Personnel Committee Meeting on August 21, 2018 at 3:30 p.m. Special Board Meeting on August 21, 2018 at 6:00 p.m. Mrs. Marsicek questioned when the posting for the office position would be happening. Ms. Tucker stated that there was good discussion tonight. Let the public know there is a process.

- K. Board Discussion:
 1. Finance Committee Mtg at 3:30 on 8-27-18.
 2. September 11 – Board Class 101 from 1:00-7:00 p.m.
 3. Mrs. Grondine wanted to know if Craig met with Bruce.
 4. Mrs. Grondine also brought up sub folders.
 5. Mr. Eichmeier discussed proper procedure in the handbook.

- L. Closed Session: None.

- M. Motion by Mr. Plunger, supported by Mrs. Naser to adjourn at 8:26 p.m. Motion carried, 5-0.

Respectfully submitted,


Jessica Naser, Secretary

Athletic Director's Report
Tony Adams
Athletic Director
8/15/18

All of our high school fall sports teams have started practice. Junior High girls basketball will start practice on August 20th.

First contest date for each sport is as follows:

Cross Country @ Munising Tuesday, August 21

JV Football = Thursday, August 23 v. Engadine (Home) at 4pm

Varsity Football = Thursday, August 23 v. Engadine (Home) at 7pm

JH Girls Basketball = Tuesday, September 4 @ Carney at 530pm

Volleyball = Thursday, September 6 v. Bark River (Home) at 5pm

Complete schedules have been shared with the School Board

Pocket schedules and calendars should be coming out next week

Coach Britton will be absent from practice and then games from August 22 to September 13 (National Guard duties) Coach Lundin will be temporarily filling the varsity coaching role

Football and Cross Country individual and team pictures took place on August 14

Volleyball and Cheer individual and team pictures will take place on August 21

I will be attending the Great Lakes 8 Football Conference meeting in Manistique on August 22

Transportation schedules will be provided to Mr. Harter this week

Reminder: anytime we are dealing with athletic eligibility, we are bound by the rules of the MHSAA. MHSAA rules regarding transfers are changing moving forward

*Conference Changed **

Homecoming on Thursday.

Maintenance and Transportation Report

The buildings are looking great and will be ready to go.

I will be getting the buses ready. #1 and #3 will have new tires. #1 has also been taken to UPI to have updates done as it will run out of warranty in soon.

Roof repairs will be done before school starts.

Brett Harter

8/10/18

Bus #19 - Motor

Roof Repair

Water tank

Elementary Principal Report
Tony Adams
Elementary Principal
8/15/18

The Elementary Open House will take place on Tuesday, August 28th from 5pm - 7pm at the elementary. Our tentative itinerary is as follows:

- Meet your teacher / See your classroom from 5pm - 6pm
 - Student folders will be available for pickup / completion
 - folders include:
 - student handbook
 - student insurance info
 - free and reduced price for meals application
 - emergency procedure card
 - family residence questionnaire
 - PowerSchool login directions with password
 - lunch menu
 - pocket sports schedule
 - NCAP will be organizing activities on the playground with help from our student - athletes
 - Facepainting will be provided by the NCA Cheerleaders
 - Hot dogs and hamburgers will be served
 - After 6pm, in the gym, NCAP and our PBIS Committee will be giving presentations
- *The Open House will be advertised through Bright Arrow, the marquee sign, Lufts, and our Facebook pages

Our PBIS Committee is made up of Trisha Hongisto, Dianne Strand, Brittany, Dubord, Jennifer Eichmeier, and myself. During our meeting last week, we started to put together forms, some of which will be apart of our PBIS Packet and program. Positive Behavior Interventions and Supports (PBIS) is a proactive approach to establishing the behavioral supports and social culture needed for all students in a school to achieve social, emotional and academic success. Our PBIS program is called SOAR. SOAR is an acronym for S= Self Control, O= Organized, A= Achievement, and R= Respectful. The packet will include an introductory letter with our pledge, the PBIS rollout at school, our Soaring Jets Quarterly Incentive, a copy of the office behavior referral form, and our PBIS matrix which lists our expectations. Our SOAR traits are broken down into the classroom, hallway, bathroom, cafeteria, community / playground, assemblies, arrival and departure, and bus. We will also have a way to track behavior(s) through this program which will help us identify areas of strengths and needs.

The Summer Boost program has been a success. Ms. Debelak, Mrs. Ammel, and Mrs. Fazer have done a wonderful job with the kids. Students were eager to learn with lots of smiles.

Our UP Health Project team attended the Developing Healthy Habits Institute today in Marquette.

Our Early Literacy team will be meeting with Jan Smith on Thursday, August 23rd at the elementary. Jan will be going over highlights and processes with the 10 Essentials. Dorothy Debelak will be our part time Literacy Coach and she will be working directly with our teachers.

The elementary building looks and smells great!

August 15, 2018

Regular School Board of Education Meeting. 6:30pm in the High School Library.

Superintendents Report

August 1, 2018 - Attended the legal updates, Legislative session and the keynote speaker address at the Terrace Bay Inn in Escanaba.

August 1, 2018 - Special/Workshop Board Meeting in the High School Library.

August 3, 2018 - Met with the Pepsi people about the contract between us and them. The contract will be between the Booster Club and the Pepsi people when agreed upon.

August 7, 2018 - Met with the Elementary Teachers and Principal for a discussion and planning for a behavioral program for the Elementary. PBIS

August 8, 2018 - Attended the Marshall Plan Summit at the Michigan Works facility in Traverse City. The discussion was on how to create a consortium of business owners and educators to enhance the skill set for students leaving high school and going into the working world.

August 9, 2018 - Superintendents Round Table. Discussion was on teacher, Principal and Superintendent Evaluations.

August 9, 2018 - Met with the Teachers Union. The next meeting is on Monday, August 27, 2018 at 10am in the High School Library.

August 15, 2018 - Scheduling Committee at the High School starting at 10am

August 15, 2018 - Regular Scheduled School Board of Education Meeting in the HS Library at 6:30pm.

August 27, 2018 - Crisis Prevention Training for new staff in Carney.

August 27, 2018 - Orientation at 6pm for the 6th, 7th, grade students and families and at 7pm for the 9th grade students and families. All in the High School. **(NO SPORTS PRACTICE)**

August 28, 2018 - Professional Development- all staff

August 29, 2018 - Professional Development for the teaching staff in Stephenson starting at 8am. Teacher evaluation information.

2018-19 MILK BIDS SUMMARY

1% White 1% Chocolate Skim White

\$.2825 \$.2925 \$.2700

Jilberts (Cartons)

Foremost

NO BID

Gordon Foods

NO BID

2018-2019 BREAD BID SUMMARY

<u>White Bread</u>	<u>Dark Bread</u>	<u>Hot Dog Buns 5"</u>	<u>Hamburger Buns 4"</u>	<u>3 3/4 " Buns</u>	<u>Hoagie/Sub Buns</u>
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Bimbo Bakeries	20 oz. - \$1.40	24 oz. - \$1.45	\$1.70 (16 ct)	\$3.40 (30 ct)	\$1.65 (16 ct)	\$3.85 (24 ct)
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M & H Distributor

No Bid

4 J's Distributing

No Bid

- **ALL BREAD IS WHOLE GRAIN**

North Central Area Schools

P.O. Box 601 W3795 US 2 & 41 Powers, Michigan 49874

Phone 906-497-5821

Fax 906-497-5066

Mr. Bruce Tapio

Mr. Tony Adams

Superintendent and MS/HS Principal

Elementary Principal/Athletic Director

(906) 497-5226 (Powers)

(906) 498-7737 (Hermansville)

July 19, 2018

MILK BIDS

We are requesting bids for milk for our breakfast and hot lunch program for the 2018-2019 school year. Bids are for 1/2 pint containers of white/chocolate milk and should include a bid for 1% White, Tru Moo Skim Choc Milk and Low Fat Skim Milk.

Delivery spots are at the Junior/Senior High School in Powers and the Elementary School in Hermansville.

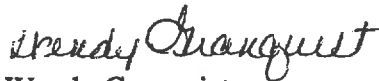
The school district serves approximately 600 1/2 pints of milk per day. The first day of school will be Tuesday, September 4, 2018.

Please indicate whether or not the price is firm for the entire school year. The bid price should include the price of straws.

Please fill out the bid form on the attached page and return to the Superintendent's Office: North Central Area Schools, W3795 Hwy US 2 & 41, P.O. Box 601, Powers, Michigan 49874 by Friday, August 3, 2018 in a sealed envelope marked "Milk Bid" or by fax at 906-497-5066 or email: wgranquist@ncajets.org. The milk must meet all state requirements for school lunch programs.

Bidders will be notified of the acceptance of a bid after our August Regular Board of Education Meeting. Your interest and efforts in submitting a bid will be appreciated.

Thank you,



Wendy Granquist
Administrative Assistant

Enclosure

NORTH CENTRAL AREA SCHOOLS

2018-2019 MILK BID SHEET

Cost per 1/2 pint of milk:

1% _____ Skim _____ Chocolate _____

Type of containers:

Cartons _____ Plastic Bags _____ Bottles _____

Delivery Schedule:

Time _____ Days _____

Price is:

Firm _____ Not Firm _____ Explain _____

NAME OF COMPANY: _____

SIGNATURE OF REPRESENTATIVE: _____

ADDRESS: _____

DATE: _____ PHONE NUMBER: _____

North Central Area Schools

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Mr. Tony Adams

Superintendent and MS/HS Principal

Elementary Principal/Athletic Director

(906) 497-5226 (Powers)

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July 19, 2018

BREAD BIDS

We are requesting bids for bread for our breakfast and hot lunch program for the 2018-19 school year.

Bids are for the following items:

- Whole Grain White Bread (1 1/2 lb. loaf)
- Whole Grain Wheat Bread (1 lb. loaf)
- Whole Grain Hot Dog Buns (per dozen)
- Whole Grain Hamburger Buns (per dozen)
- Whole Grain Hoagie Sub Buns (per dozen)

We serve approximately 375 persons in our lunch/breakfast program each day. Delivery spots are at the Junior/Senior High School in Powers and the Elementary School in Hermansville, MI. The first day of school is Tuesday, September 4, 2018.

Please indicate whether or not the price is firm for the entire school year. The time and days of deliveries should also be indicated in the bid.

Bids should be submitted to the Superintendent's Office: North Central Area Schools: W3795 Hwy US 2 & 41, P.O. Box 601, Powers, MI 49874 by Friday August 3, 2018 in a sealed envelope marked "Bread Bid" or by fax at 906-497-5066 or by email: wgranquist@ncajets.org. Bidders will be notified of the acceptance of a bid after our August Regular Board of Education Meeting.

Your interest and efforts in submitting a bid will be appreciated.

Thank you,


Wendy Granquist
Administrative Assistant

Enclosure

NORTH CENTRAL AREA SCHOOLS

2018-19 Bread Bid Sheet

White Bread - Loaf Size _____ Price: _____

Dark Bread - Loaf Size _____ Price: _____

Hot Dog Buns – Bun Size _____ Price per doz: _____

Hoagie/Sub Buns - _____ Price per doz: _____

Hamburger Buns - Bun Size 3 1/2" Price per doz: _____

- Bun Size 4" Price per doz: _____

Will these prices remain firm for the school year? _____

Days and Times of Deliveries: _____

Signature of Company Representative: _____

NAME OF COMPANY: _____

ADDRESS: _____

PHONE: _____

DATE: _____