

**NORTH CENTRAL AREA SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING**

TIME: Wednesday, May 15, 2019 at 6:30 p.m. C.S.T., North Central Elementary School Library, Hermansville, MI 49847

1. Meeting called to order by President, Craig VanEnkevort at 6:30 p.m.
2. Pledge of Allegiance.
3. Roll Call:

PRESENT: Craig VanEnkevort, Jessica Naser, Melissa Mercier, Brad Eichmeier, Chris Fazer, Kelly Plunger, Superintendent: Bruce Tapio, Board Appointed Secretary: Wendy Granquist, Elementary Principal/Athletic Director: Tony Adams, Maint/Transp./Custodial Working Supervisor: Brett Harter

ABSENT: Nick Hanchek

4. Agenda:
 - A. Item #8b GSRP will be added to the agenda.
 - B. There are no items to be excluded from the consent agenda to be dealt with individually.
 - C. Motion by Naser, supported by VanEnkevort to approve the agenda. Motion carried, 6-0.
5. Consent Agenda:
 - A. Reports:
 1. Athletic Director's Report – see attached.
 2. Maintenance Director's Report – see attached.
 3. Elementary Principal's Report – see attached.
 4. Superintendent's/MS/HS Principals Report – see attached and also discussed Social & Emotional Learning Training ESSA.

- B. Regular Open Meeting Minutes from April 24, 2019, Workshop Minutes from May 2, 2019.
 - C. Motion by Mercier, supported by Plunger to approve the Consent Agenda. Motion carried, 6-0.
6. Approval to pay the bills:
- Motion by Naser, supported by Fazer to approve payment of the bills for May 2019 (General = \$12443.03; Activity = \$15,222.30; Lunch = \$7,213.17. Motion carried, 6-0.
7. They were no public comments.
8. Board Discussion:
- A. Mr. Steve Martin, MCISD Superintendent gave a presentation on the ISD Operation budget resolution.
 - B. GSRP – 23 GSRP students signed up. 9 are qualified. Concerned about students (17-23 – Do we add a program. Figure a way to get students in district. Let’s provide. BRH runs ½ day program. \$350/sem. \$800/sem full day.
9. Action Items:
- A. Motion by Naser, supported by Mercier to hire Brooke Granquist as the 7th Grade Girls Basketball Coach for the 2019-2020 Basketball season. Motion carried, 6-0.
 - B. Motion by Plunger, supported by Fazer to hire Amy Kleikamp as the 8th Grade Girls Basketball Coach for the 2019-2020 Basketball season. Motion carried, 6-0.
 - C. Motion by Naser, supported by Eichmeier to approve the increase in the pay of our basketball officials beginning in the 2019-2020 school year as recommended by the NCA School and Athletic Policy Committee. Motion carried, 6-0.
 - D. Motion by Eichmeier supported by Naser to approve terminating all school provided bus transportation to all Middle School Basketball contests beginning in the 2019-2020 school year as recommended by the NCA School and Athletic Policy Committee. Motion carried, 6-0.

- E. Motion by Naser, supported by Mercier to sign a “Letter of Agreement” to enter into an agreement between the NCAS Board of Education and the NCESP (North Central Education Support Personnel) to become a member of an “Area Purchasing Agreement (APA) offered by the MESSA Employee Insurance provider. Motion carried, 6-0.
 - F. Motion by Naser, supported by Fazer to sign a “Letter of Agreement” to enter into an agreement between the NCAS Board of Education and the NCEA (North Central Education Association) to become a member of an “Area Purchasing Agreement (APA) offered by the MESSA Employee Insurance provider. Motion carried, 5-0. Brad Eichmeier excused himself from voting. Mr. Plunger believes that this is a good faith effort for benefit of the staff not the board of education.
 - G. Motion by Naser, supported by VanEnkevort to adopt the Menominee County Intermediate School District General Fund Operating Budget Resolution. Motion carried, 6-0
 - H. Motion by Mercier, supported by Eichmeier to approve the District Election Resolution assigning one NCAS Board Member and an alternate to participate in the election of a board member for the Menominee County ISD School Board Election. Motion carried, 6-0.
 - I. Motion by Naser, supported by Fazer to assign Mrs. Jessica Veeseer to the North Central Elementary School 1st grade teaching position beginning in the 2019-2020 school year. Motion carried, 6-0.
 - J. Motion by Mercier, supported by VanEnkevort to approve the Calendar Committee recommended School Calendar for the 2019-2020 school year. Motion carried, 6-0.
 - K. Motion by Fazer, supported by Naser to accept, with regret, the resignation of Mr. Bruce Tapio from the position of the North Central Area Schools Superintendent and Middle School/High School Principal. The effective retirement date is set for and includes August 15, 2019. Motion carried, 6-0. Thank you from Mr. Fazer and Mr. Plunger.
10. Grandparents Day was wonderful stated Lois Marsicek.
11. Other Business:

Mrs. Naser thanked the athletic committee for all their work. She will also accept scholarship money. Mr. Plunger stated that our NCAP group is in need of members.

12. Motion by Plunger supported by VanEnkevort to adjourn at 8:16 p.m. Motion carried, 6-0

Respectfully submitted,



Kelly Plunger, Secretary

Maintenance and Transportation Report

The boiler burned 19 loads (380 tons) vs 21 loads (420 tons) last year.

After talking with Messersmith, they have not come up with a solution to burn sawdust with our conveyor system. One option would be installing a different type of conveyor.

Bus #1 has been at International several times for emissions problems but has not been cured as of yet.

Backup boiler - Lower tubes = options

Amasa - Connie Cornelia - fixes boilers

Athletic Director's Report

Tony Adams

Athletic Director

5/15/19

Sports Physicals

Sports Physicals are once again being offered at Cedar Hill Medical in Bark River on Wednesday, May 15th from 330pm CST to 530pm. A \$5 donation goes back to our school's athletic department. Sports physical packets were made available to all interested students a week prior to the physical date.

Baseball Districts

Baseball Districts will take place on Friday, May 31st in Bark River. North Central drew Bark River in the 2nd game which starts at Noon CST. The winner of the NC / BRH game will face the winner of Norway / Stephenson which play in the first game at 9am CST. The Champ Game will take place at 330pm CST.

Track Regional and Final

Boys and girls Track Regional is at North Dickinson on Friday, May 17th 2pm. UP Finals will take place on Saturday, June 1st at 8am in Kingsford.

Golf Finals

Boys and Girls Skyline Conference Golf Match will be held at Irish Oaks Golf Course on Monday, May 20th at 9am CST and UP Finals will also be held at Irish Oaks Golf Course on Thursday, May 30th at 8am CST.

High School Gym Update

The process of painting the gym has been completed. The Sports Boosters did an awesome job of organizing and executing their plan to repaint our gym walls. Banners representing our Skyline Conference members have been ordered. New basketball scoreboards have been ordered along with the new football scoreboard. A huge thank you to our Sports Boosters, Bink's Coca Cola, and our area businesses who contributed to the scoreboards through advertisements. We are currently in the process of getting artwork and prices for the banners representing our individual sport accomplishments.

NCA Athletic Committee Meeting
 Agenda
 NCA Library
 5pm - 4/24/19

1. Inclement Weather Policy Discussion

Current policy reads as follows:

- a. All clubs' and organizations' meetings will be canceled until school is called back into session.
- b. If school is called off during the school day:
 - i. No team practices
 - ii. If a varsity team contest is scheduled for the next day, the varsity teams ONLY may practice after safety and team arrangements have been considered
- c. If school is called off before the start of the day (First day):
 - i. No team practices
 - ii. If your varsity team contest is scheduled for the next night, the varsity team ONLY may practice

2. Basketball Officials Pay Comparison

	Junior High Basketball	Junior Varsity Basketball	Varsity Basketball
North Central	40\$ each = both games	40\$ each = 1 game	50\$ + mileage (1 ref) = 1 game
North Dickinson	65\$ each = both games	50\$ each = 1 game (no mileage)	3 Man (IM Area) = 65\$ (MQT Area) = 75\$ / 2 Man = 75\$ - 80\$ = 1 game
Carney - Nadeau	45\$ each = both games	45\$ each = 1 game	65\$ = 1 game
Stephenson	NO RESPONSE		
Bark River - Harris	55\$ each = both games	55\$ each = 1 game	3 officials = 60\$ each; 3 officials both games = \$100 each
Rapid River	NO RESPONSE		
Norway	60\$ each = both games	50\$ each + mileage = 1 game	60\$ each plus mileage = 1 game 3man crew both games = \$110 plus mileage if needed

3. Junior High Bussing Discussion

- a. Current Bus destinations: Carney 2x; Bark River 2x; Stephenson 2x; Holy Name 2x; Menominee 2x; Norway 1x; Iron Mountain 1x
- b. Cost - see attached

4. Junior High Basketball Uniforms

5. Junior High Basketball Accounts

6. Sideline Cheer

- a. HS basketball
- b. JH basketball

7. Dual / Tri Sport

- a. See attached

4/15/19

JUNIOR HIGH BASKETBALL TRAVEL COSTS

Girls Basketball

9-4-18	Carney	\$ 35.00
9-6-18	Bark River	\$ 43.73
9-10-18	Holy Name	\$128.30
9-17-18	Menominee	\$128.30
9-27-18	Stephenson	<u>\$ 55.39</u>

Total Girls Games (Wages)	\$390.72
FICA	29.89
Retirement (26%)	<u>101.59</u>

Grand Total Girls \$522.20

Boys Basketball

10-22-18	Bark River	\$ 40.81
10-25-18	Holy Name	\$ 46.65
10-29-18	Stephenson	\$ 49.56
11-20-18	Menominee	\$128.30
11-27-18	Norway	\$ 61.22
11-29-18	Carney	\$ 46.64
12-11-18	Iron Mountain	<u>\$ 64.13</u>

Total Boys Games (wages)	\$437.31
FICA	33.45
Retirement (26%)	<u>113.70</u>

Grand Total Boys \$584.46

TRAVEL COST GRAND TOTAL **\$1,106.66**

**North Central Athletic Department
Dual / Tri Sport Participation Contract**

Athletes Name: _____ Grade: _____ Date: _____

Primary Sport: _____ Coach: _____

Secondary Sport: _____ Coach: _____

Tertiary Sport: _____ Coach: _____

We understand that we are committing to each sport above by following the terms listed (attached). In case of an unforeseen conflict, the coaches involved will be the determining factor in regards to deciding whether the athlete will attend. In such a case that the coaches cannot come to an agreement, the athletic director will be the person to have the final decision. The athlete and or their parent / guardian will not be able to pick and choose what event(s) they do or not want to attend without approval from their coaches.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Athletic Director's Signature: _____ Date: _____

North Central Athletic Department

Athletic and Extracurricular Activities Handbook

There exist circumstances in which it may be in the best interest of both a particular team and an individual athlete to allow participation on more than one athletic team during a particular season. This would allow individual athletes an opportunity to excel in activities that will help them and others grow and develop physically, socially, and emotionally, while at the same time, helping overall growth, development and success of the entire team.

A parent/guardian of a student who wishes to participate in two or three (Spring Sports) should review the following guidelines:

- a. A written contract will be established wherein all the above named parties may agree upon training and performance requirements concerning games and practices.
- b. The athlete must choose his/her primary sport and would be expected to attend all practices and contests of the primary sport. The exception being a primary sport practice and a secondary / tertiary sport event.
- c. The athlete will only be able to participate in the extra sport(s) when there is not a conflict with primary sport events. Potential conflicts will be resolved by the parties involved in this agreement.
- d. The athlete would be expected to abide by all team rules for both sports, unless mutually agreed upon.
- e. If the athlete fails to comply with any of the agreed upon criteria, the athlete will no longer be eligible to participate in the dual / tri sport activities.
- f. Spring dual / tri sports: baseball, golf, and track student must maintain a "B" or better (84%) to participate in either a dual or tri sport.

North Central Athletic Department Dual / Tri Sport Additional Guidelines

***To be used to determine practice schedule or game participation by the dual / tri sport athlete**

- 1. Communication with your coaches is essential. Coaches should know at least a week ahead of time what events you will be competing with what program, for both practices and competition. Try to map it out with your schedules.**
- 2. Primary sport practice should take precedent over secondary / tertiary sport practice.**
- 3. The athlete is not allowed to leave the primary sport practice to attend secondary / tertiary sport practice without prior approval of the primary sport coach.**
- 4. Primary sport contest(s) take precedent over secondary sport practice or contest. The athlete cannot leave the primary sport contest to attend the secondary / tertiary sport contest or competition unless both coaches have agreed beforehand. The athlete would be responsible for obtaining transportation from one event to the other in case travel is involved. The athlete should not transport themselves or get transportation from anyone other than their parents. Certain unusual circumstances will be decided by the athletic director or principal.**
- 5. A secondary / tertiary sport event will take precedent over a primary sport practice.**
- 6. There will be no punishment for the athlete by either sport for missing practice / competition for the other sport if proper procedure is followed. If there not a direct conflict of practice of the primary sport, the athlete is required to attend the secondary / tertiary sport practice. If missing practice for either sports results in the student-athlete not being proficient enough to perform up to team and coach standards, then participation in games may be reduced.**
- 7. If at anytime the athlete does not get approval for the above mentioned items, they will / can be disciplined by the primary sport coach with the approval of athletic director or building principal.**
- 8. Any punishment handed down by the athletic department will apply to both sports.**

Elementary Principal Report
Tony Adams
Elementary Principal
5/15/19

M Step Testing

The vast majority of our students have completed their M Step testing obligations. Mrs. Wright and our staff will continue to finish up with individual students. Overall, the process of testing went smoothly. Thank you to our elementary staff, Mrs. Wright, and Teck Solutions for all of their hard work.

Beacon Testing

Our final round of Beacon testing for students in grades 3-5 is scheduled to be completed by May 23rd. These scores will play a role in our teachers' student growth percentages.

MDE K-2 Testing

Our final round of MDE Testing for students in grades K-2 is scheduled to be completed by May 17th. These scores will play a role in our teachers' student growth percentages.

DIBELS & Star Testing

Our final round of DIBELS and STAR Testing is scheduled to be completed by May 30th. These scores will play a role in our K-2 teachers' student growth percentages. Our Data Day is currently scheduled for June 5th.

Michigan Attorney General Cyber Safety Presentations

Students in grades 2-5 will take part in a Cyber Safety presentation on Thursday, May 16th in the Elementary Gym. Thank you to Mr. LaBonte for setting up this valuable experience.

Grandparents Day

Grandparents Day took place on Friday, May 10th from 1230pm to 230pm. From 1230pm to 1pm, grandparents visited the classrooms. Grandparents and students assembled in the gym and enjoyed a magic show performed by Magician Gordon Russ. At 2pm, students were dismissed back to class and grandparents enjoyed door prizes and refreshments. A special thank you to our staff and NCAP for making this wonderful event possible.

4th Grade Mackinac Island Trip

Our 4th grade class will be taking their annual trip to Mackinac Island on Thursday, May 30th. Mrs. Martin has put in a ton of hard work to organize and fundraise for this trip again this year. Her efforts are greatly appreciated.

5th Grade Lambeau Field Trip

Our 5th grade class will be taking a field trip to Lambeau Field on Thursday, June 4th. Thank you to Mr. LaBonte for setting up the field trip.

Math Recovery PD

Ms. Hongisto, Mrs. Veaser, and Mrs. Dubord will be representing North Central Elementary for Course 1. Add+VantageMR® Course 1 is a four-day course that includes dynamic, diagnostic assessments in number words and numerals, structuring numbers, and addition and subtraction strategies. The assessment, data collecting, and teaching tools accelerate the ability of educators to recognize students' current levels of numeracy understanding to make data-driven instructional decisions. During this professional learning opportunity participants will be actively involved in rich discussions around student mathematical thinking. We will have two teachers attending Course 2 in July.

May 15, 2019

Superintendent and MS/HS Principals Report

Greetings from the High School,

A few reminders for Board members...The senior awards ceremony will be held on Wednesday, May 22, 2019 starting at 6 PM in the HS Gym. Please let Mrs. Marsicek know if you plan on attending.

Graduation is set for Friday, May 24 at 6 PM in the HS gym. Please let me know if you plan on attending.

The boiler repair needs to be looked at by a licensed technician. What could be done for repairs has been done, but further work needs to happen or the boiler may need to be replaced. Mr. Harter has contacted the appropriate people to estimate the repairs and costs, also to look at alternatives just in case it is not repairable.

Mr. Steve Martin will be at the meeting to explain the ISD budget resolution which was tabled at the last meeting. I have placed it back on the list of action items for resolve after Mr. Martin has spoke.

Brooke Granquist and Amy Kleikamp have been recommended to continue as the Middle School coaches for the 2019-2020 school year.

The School and Athletic Policy Committee (Brad E., Melissa M, and Nick H.) met to discuss several items. Two of the items are on the agenda requiring action. One is a proposal to change the pay for Basketball officials. Hopefully this change will entice more referees to consider working games at North Central. The other is to eliminate bus transportation for all Middle School basketball contests. This would be a start to the changes which may be necessary in the future.

The Board is required to assign one member and one alternative (incase the first designee becomes absent) to vote for a MC-ISD Board Member. The resolution is in the packet for review.

The Letter of Agreements for the MESSA Insurance "Area Purchasing Agreement" are on the action items list for approval (or not) as they were tabled at our last meeting.

The 1st grade teacher position which opened because of a retirement will be assigned to Mrs. Jessica Veaser beginning in the 2019-2020 school year.

As advertised I am retiring from the Michigan Educational System as an Administrator. I will have delivered my "Letter" stating my intentions to the Board President, Mr. Craig VanEnkevort before the meeting on Wednesday. There will be a motion for approval.

I am looking forward to Graduation and then completing my time as the Superintendent and MS/HS Principal in a professional and positive manner.

As always if you have questions please stop in or give me a call. (906) 396-1325

Enjoy the day,

Bruce Tapio
NCAS Superintendent and
MS/HS Principal

Menominee County Intermediate School District
General Fund Operating Budget
RESOLUTION

A regular meeting of the Board of Education of the North Central Area School District was held at the NCA Middle/High School on April 24, 2019, at 7:30 PM.

Members present were: Chris Fazer, Brad Eichmeier, Craig VanEnkevort, Jessica Naser, Kelly Plunger, Melissa Mercier

The following preamble and resolution were offered by Member Naser and seconded by Member VanEnkevort.

WHEREAS:

This Board received the ISD General Fund Operating Budget on or before May 1, 2019; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed ISD budget, and must submit to the ISD Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2019.

THEREFORE, BE IT RESOLVED THAT:

The ISD General Fund Operating Budget for the 2019 – 2020 school year be SUPPORTED
("supported" or "disapproved")
for the reasons attached hereto, and that the Secretary of the Board is hereby directed to submit a copy of this Resolution to the Secretary of the ISD Board of Education, along with any specific objections or proposed changes to the budget.

Ayes: Members Fazer, Eichmeier, VanEnkevort, Naser, Plunger, Mercier

Nays: Members None

Motion declared 6-0.

The undersigned duly qualified and acting Secretary of the Board of Education of North Central School hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular Board meeting held on April 24, 2019, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Signed:


Secretary, Board of Education

**RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION OF
MENOMINEE COUNTY INTERMEDIATE SCHOOL DISTRICT
2019-2020 GENERAL EDUCATION FUND BUDGET**

DRAFT

RESOLVED, that this resolution shall be the general appropriation of Menominee County Intermediate School District for the 2019-2020 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenues received by Menominee County Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the **GENERAL EDUCATION FUND** of the school district for the fiscal year 2019-2020 as follows:

REVENUES:	March	
	2018-2019 REVISED	2019-2020 NEW
Local	\$ 491,789	\$ 492,034
State	\$ 1,765,196	\$ 1,722,397
Federal	\$ 57,185	\$ 58,185
Other Sources	\$ 642,215	\$ 654,961
Total Revenue	\$ 2,956,385	\$ 2,927,577

BE IT FURTHER RESOLVED, that \$ 2,942,133 of the total available to appropriate in the **GENERAL EDUCATION FUND** hereby appropriated in the amounts and for the purposed set forth below:

EXPENDITURES:		
Truancy Services	\$ 4,210	\$ 4,210
Pupil Support Services	\$ 800	\$ 800
General Administration Support	\$ 171,876	\$ 172,152
Other Pupil Services	\$ 34,493	\$ 34,493
Improvement of Instruction	\$ 26,400	\$ 26,400
Board of Education	\$ 42,098	\$ 42,098
Executive Administration	\$ 317,322	\$ 317,322
Business Services	\$ 169,016	\$ 176,094
Other Central Services	\$ 8,586	\$ 8,586
Operations and Maintenance	\$ 141,847	\$ 162,676
Support Services	\$ 187,247	\$ 187,247
Information Management Services	\$ 154,349	\$ 154,712
Ancillary/Other Support Services	\$ 5,780	\$ 7,080
Community Activities/Services (Grants)	\$ 636,773	\$ 591,380
Payments to other school districts	\$ 1,056,883	\$ 1,056,883
Fund Modifications / Transfers	\$ -	
Total Expenditures	\$ 2,957,681	\$ 2,942,133
Revenue over Expenses	\$ 0	\$ 0
	\$ (1,296)	\$ (14,556)
FUND BALANCE - July 1	\$ 584,386	\$ 583,090
PROJECTED FUND BALANCE - JUNE 30	\$ 583,090	\$ 568,533